



AGENDA

Board of Directors Meeting

February 28, 2013

Call to Order by President B. Page at 6:05pm

- I. Roll Call: Pres-P; VP-P; Secy- A; Treas-P; Mbrshp-P
- II. Approval of Minutes- *Minutes accepted with correction of page 2 to reflect NTAOHN not NATOHN.*
- III. Reports of Officers and Committees
 - a. Officers:
 - *President-completed Bylaws revision, AAOHN chapter report for 2010-2013. Submitted new officers information to TSAOHN. Confirmed emails for active/retired members.*
 - *VP-Reached out to Pam Chelette regarding Hep C conference speaker. Will contact the speaker for Aug. meeting plans.*
 - *Recording Secretary-President submitted minutes for this officer.*
 - *Treasurer-Turnover completed 2012 Treasurer with 2013 Treasurer; purchased Roberts Rules of Order Revised copy for Chapter; seeks reimburse for receipt. See Treasurer financial report. To explore different bank for our funds to achieve better financial returns. (Look at EECU)*
 - *Membership-95 active members. Bylaws sent out to membership for approval on 2/26/2013. Building email list. Bylaws voting- 27 responses out of 95 members vote Approve to date. Need to email/contact the inactive members to seek reasons for dropping membership. Invite to the next conference.*
 - b. Committees-Nominating- *Pam Chelette current chair.*
- IV. Unfinished Business and General Orders
 - a. *Bylaws returned by AAOHN-minor changes were made.*
 - b. *NTAOHN note sent to TSAOHN requesting BoD photos in place on website- Resolved. NTAOHN Pres. photo replaced. Need photos of Mary H. and Karen M.*
 - c. *Survey Mbrs-Survey questions to Mary H. by 3/15/13.*
 - TSAOHN spkrs/topics/auction/assist 2014 AOHC*
 - NTAOHN interests: Dates? Mtgs/Conf? Topics? AAOHN 2014 Dallas?*
 - Suggestions for auction items for TSAOHN conference.*
 - Suggest NTAOHN members volunteer to help monitor room/way finding/ assisting at 2014 National Conference in Dallas. Have same color shirts to identify NTAOHN*
- V. New Business
 - a. *Education committee/chair-TheLma L. to chair. Members: Pam Chelette, Rose Williams, others?*
 - b. *Upcoming CEU opportunities/ideas- have to submit 60 days in advance*
 1. *CEU's we have from Spring 2012 conf. are good for 2yrs without having to resubmit. We need to do something for March if possible. Looking at 3/19/2013, need LOCATION. Dr. Ramphal is agreeing to do her talk about setting up Fitness/Healthy workplace.*

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2.May- Sanofi- Flu Talk. Pappadeux's Arlington. Saonfi representative is making arrangements. Representative has sent the speakers CV but lacking the outline. Will obtain and send to Thelma so CEU's can be applied for before 60 days. Looking at 5/16/13(1st choice) and 5/14/13(2nd choice) Do recognition of Nurses post nurse week, and recognize Certified Nurses.

3.Jun- Dr. Ramphal will talk about "Heat Stress" gives Educ Comm. time to get this submitted. Look to book around June 4, 2013. Need LOCATION.

4.Aug- Annual Mtg date @ 8/17/2013 Saturday. Mini-conference and Annual meeting: Hep C talk, Speakers for OSHA possibly, Lisa McBride for professional development. Look at AISD meeting building or Bob Duncan Center at Vandergriff Park in Arlington. Near Hotels, Shopping.

c. Membership

Mark has business professional who can map out mbrs home/work addresses so we can plan how to better serve mbrs(mtg,etc). Everyone agrees that as long as cost is not excessive, this is approved to move forward.

d. Mktg-

1.Photos from Mary and Karen needed for website/Mbrs.

2.New NTAOHN Logo/branding-Conduct a contest with membership for this task. This can be planned for May-August timeframe. Announce August the winner and give NICE prize: ex. Pay for AAOHN conference up to \$500.

3. Locations:

Arlington Public Library main has meeting room that holds 197 and has A/V equipment.

Trinity Methodist Church- other members churches with rooms

Bed and Breakfast in Irving Tx.

SpringCreek BBQ multiple Locations

Bob Duncan Center @ Vandergriff Park in Arlington- very reasonable for mini-conference, cater by Ventana Grill-reasonable.

e. Establish other committees: currently would have Location/Venues fall under Education Committee. Finance committee would be another way to get membership involved.

VI. Open Discussion/Announcements

Mark: elected to ABOHN BoD; 1st mtg 19-22June

proposes search for legal resources if needed in future- Bridget will ask her niece, lawyer in Houston if interested or if has a local suggestion for a lawyer.

Mar 11: last day regist at AOHC hotel

19: COHN Day

Apr: 12-18 AAOHN Conf

19-26: OH Nursing Week

28-May 1 ACOEM, Orlando

May 6-12: Nat'l Nurses Wk

May 15: per By-laws, Sect IV para 5A., Treas Rpt

-≥90days before Annual Mtg (Aug) mail to Chmn of Committee on Nominations and Chmn of Tellers accurate list of voting members;

-Finance Rpt to annual mtg

-Date for annual mtg? looking at Aug. 17th.

Aug 23: last day regist TSAOHN Conf hotel

Sep 19-21: TSAOHN Conf

VII. Next Board Meeting: by phone before 3/19/13 Speaking engagement. Emails to all BOD to work on location and preparation.

VIII. Adjourn at 7:25pm

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