



**San Antonio Texas Association of Occupational Health Nurses
Board of Director's Meeting February 28th, 2013**

The SATOHN 2013 February Board Meeting was called to order at 6:16 p.m. by President, Aileen Matos-Navarro. Board Members present were:

Dina Ahrens	Gloria Jauregui –Lieber	Sharon Fielder
Elaine Farias	Aileen Matos-Navarro	Rose Servantes
Lupe Dominguez	Elba Garcia	

Members Present:

WT Henderson	Ninfa Yanas	Patricia Vera
David Blemings	Kate Ramos	Martin Polanco

Guests Present:

Cecily Adger	Cashaneda Joe	Samatha Trevino
Melissa Lesack	Quentella Ellis	Gery Cavazos
Lady Ellen Clark	Jana Nave	Bridget Jourdan

Minutes from previous meeting accepted. Gloria made the motion and Rose followed with a second to the motion. 2013 Board Officers were introduced:

VP/Education – Elaine Farias
Recording Secretary/Benevolence – Dina Ahrens
Membership Secretary/Committee – Rose Servantes
Treasurer – Lupe Dominguez
President – Aileen Matos-Navarro
Bylaws/Policy&Procedure – Gloria Jauregui-Leber
Communication/Publicity – Sharon Fielder
Professional Affairs/Awards – Lupe Dominguez
Chairman of Nominations – Terri Watt
Director of Public Affairs – Maria”Elba” Garcia

A. Financial Report - Lupe Dominguez (2012 – 2013) – ATTACHED

Lupe requested a volunteer to help with the audit and awards. Lupe mentioned that awards are available at the State/National level. These will be presented at the State Conference in San Antonio September 2013. Gloria made the motion to approve and Elaine second the motion. All approved.

B. Unfinished Business: Bylaws – AAOHN, Inc. is requiring all Chapters to submit their respective Bylaws to ensure that they are compliant with their guidelines. Bylaws were revised and submitted to the members for approval. Aileen explained that the revised version's format was easier to read. The bylaws referred to Licensed Nurses, no longer read Professional Nurses. This allows for LVN's becoming members. There will be a president-elect and a past president on the Board. Retirees, Affiliates, and Students have voting rights and can be on committees. They cannot hold office. Other changes were to have 2 Directors and only one Board Meeting a year. The Bylaws need to be submitted to AAOHN by March 15, 2013.

Sharon made the motion to approve the revised Bylaws which will meet AAOHN Standards, Kate second the motion. Motion passed.

C. New Business: Current Board Plan – Will recommend keeping the current Board until November so plan can be devised for plan to continue the existence of the Chapter. Gloria made the motion and Rose second the motion to keep the current Board until November elections. All approved and motion passed.

Chapter meetings – It was recommended to hold meetings quarterly on a Saturday that would offer one or more Speakers/Presenters.

State Conference – San Antonio September 19-21, 2013. Lupe reports Speakers are confirmed, hoping to confirm Mariachi's for the opening reception. Vendors and sponsors are needed for silent auction items.

Prostate 5K Walk – September 28, 2013

Meeting sponsored by Texas Med – Clinic

Door Prizes donated by Board Members

Meeting adjourned at 7:12pm. Motion made by Gloria and second by Sharon.

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*Respectfully submitted,
Dina Ahrens, Recording Secretary***