

HOUSTON TEXAS CHAPTER  
ASSOCIATION OF OCCUPATIONAL HEALTH NURSES



Chapter Meeting Minutes

Annual Business Meeting

Dinner and networking held from 5:00 p.m. to 6:15 p.m. Meeting was called to order by President Dana Werner and a Quorum was established at 6:15 p.m. President Werner outlined health and safety information to include the evacuation procedure, stairwell locations and restroom locations of the meeting facilities. Thanks were expressed to Denise Back and Shell Corporation for providing the meeting facility. Thanks were also expressed to Select Physical Therapy who sponsored dinner and an educational offering entitled, “Functional Capacity Evaluation”.

WELCOME

President Werner welcomed visitors to the meeting and led all attendees in introducing themselves. President Werner also led Board Members in standing for introduction and recognition.

MEMBERSHIP

President Werner sent around a sign up sheet for each member to sign their commitment to a service task until May of 2013, i.e. sit by new member or visitor or serve on a committee, etc. President Werner issued a challenge that members become more active in service to the chapter by talking with students, assisting with time-keeping, helping with clean up, greet new members/visitors, learn how to register for CEU's, etc.

Per President Dana Warner 30 to 40 members didn't renew last year. She issued a challenge to current members to bring someone new to a chapter meeting, or encourage a past attendee to attend again. It was confirmed that LVN's are eligible to become members. The membership also noted that there have been some issues with membership renewals not showing up at the state level and that these difficulties need to be explored a resolved.

COMMITTEE REPORTS

Director 2, Judy Perkins – Sunshine and Shadows is ongoing. Current job openings discussed.

Director 1 Carolyn Ebert (newly elected) – no report.

Treasurer, Terethia Walker – Reported that the chapter made \$15.00 in interest on two CD's last year. Checking balance is \$6092.00.

President Elect, Brenda Young (newly elected) – no report.

Secretary, Elaine Thomas (newly elected) – no report.

Director 4, Marsha Vanlandingham –Has applied for the chapter award, achievement award, and the Jean Davis Scholarship awards. Marsha also reminds members to be sure to write down their volunteer hours on the sign in sheet at each meeting, or send them directly to Marsha.

Director 3, Denise Bach (newly elected) – Per President Dana Warner, items for regifting, mini-conference or meeting donations to be given to Denise Bach. It was also asked that members let Denise know of meeting RSVP changes in a timely manner.

Election Advisor, Marsha Wood – not in attendance.

Past President, Jackie Baker – Recognized board members for supporting one another strongly. Discussed attainment of Chapter Pillars such as, 1. Education – the chapter offers CEU's to members regularly. 2. Membership retention – the chapter has acquired 17 new members in the last year. 3. Growth 4. Awards and Recognition – per President Dana Werner, Olga Tompkins and Pam Mason have been recognized for outstanding service to the chapter.

#### UNFINISHED/OLD/CONTINUED BUSINESS

December 2012 chapter meeting minutes approved. Motion to approve by Janet Weaver. 2<sup>nd</sup> motion to approve by Bobbi Walsh.

President Dana Werner expressed thanks to retired board members: Cathy Henning, Denise Bach, Sandra Cole, Melinda Harrison.

Community Service Projects – Per President Dana Warner and various members, chapter members raised \$420.00 for the American Diabetes Walk. The Chapter matched that amount. The chapter membership also raised over \$300.00 in gift cards, checks, toys and gifts for the Bay Area Turning Point Women's Shelter. It was discussed that members should come up with other ideas for community service projects.

President Dana Werner recognized the work of Pam Mason and Catherine Moore on the chapter bylaws. It was noted that our chapter were in the first 5 to complete our bylaws nationally.

## NEW BUSINESS

Service acknowledgements – Per President Dana Werner, Pam Mason and Olga Tompkins were awarded \$100.00 gift card each for their outstanding service to HTAOHN.

Membership Assistance – It was noted that the HTAOHN Board of Directors made a decision to reimburse 5 people requesting assistance with membership dues. Each of the 5 requesters will be assisted with 50% of the cost for National, State and Local dues after submitting a fully paid receipt. Requests for assistance should be submitted to Judy Perkins.

AAOHN – Per President Dana Werner with input from membership, Annual conference will be held April 15-18, 2013 at the Cosmopolitan in Las Vegas, Nevada. The pre-conference is April 13-15, 2013. A block of rooms is available for \$185.00 single/double until 3/18 or until the block is filled. Members can call 855-435-0005 to make reservations. Members should tell the reservations personnel that you are with AAOHN. Online reservations can be made using Group Code SAAON3.

AAOHN Foundation Scholarships – Per Marsha Vanlandingham, the deadline to apply for AAOHN Scholarships is January 10. Per President Dana Werner, these scholarships are offered to AAOHN members pursuing professional development. Attendance at the National Conference qualifies as professional development.

Upcoming Webinar Series – per various members, these webinars are of value and should be attended. AAOHN has increased the number of webinars and the prices have been reduced. Per President Dana Warner, the AAOHN Website gives information about this series and is a great resource for information in general. Members should visit the website to review the AAOHN Vision, Mission and Values.

Per Judy Perkins, members should save the date of 2/25/13. Select Physical Therapy is hosting a conference on Workers' Compensation. 5 CEU's will be offered and the conference is complimentary. It will be held at Town & Country. Judy will send Select Physical Therapy a membership email list so each member can receive notification of the details for this conference.

Per Dana Werner, the next meeting is scheduled on February 12, 2013 and will be held at Shell. The vendor sponsoring dinner is BSN Medical (Jobst), L.B. Davis. The Educational offering will be on Deep Vein Thrombosis and will be presented by L.B. Davis.

Per Denise Bach, we need an April sponsor and speaker. St. Joseph Hospital will be the sponsor in March.

President Dana Werner adjourned the meeting at 6:00 p.m.

Elaine Thomas, RN, BSN

Secretary, HTAOHN