



**San Antonio Texas Association of Occupational Health Nurses
Board of Director's Meeting August 28, 2008**

The SATOHN 2008 Board meeting was called to order at 6:10 p.m. by President, Aileen Matos-Navarro. Board Members present were:

Gloria Jauregui	Kate Ramos
Dina Ahrens	Elba Garcia
Lady Ellen Clark	Aileen Matos-Navarro
Rose Servantes	

I. Officers' Reports

A. Vice President/Education – Kate Ramos

Kate reported that CEU's not confirmed for Ear Institute meeting (Sept. 25) due to conflict of interest form and meeting room/food. Aileen to follow up with facility.

Meeting Schedule:

<i>October 23, 2008</i>	<i>Dr. Joseph Jasser/Concentra</i>
<i>November 2008</i>	<i>TSAOHN Fall Conference</i>
<i>December 13, 2008</i>	<i>Christmas Holiday Social/Aldino's</i>
<i>January 22, 2008(tentative)</i>	<i>Bus. Mtg/Tx Worker's Comp. Guidelines/Dr. Guede</i>
<i>February 26, 2008</i>	<i>RTW/ Patricia Crawford/TDI/WC</i>
<i>March 26, 2008(tentative)</i>	<i>Fit For Work/Tom Tobin</i>
<i>April</i>	<i>AAOHN Conference</i>
<i>May 21, 2008</i>	<i>FCE, Rotator Cuff/Select PT/Craig Caya</i>
<i>June and July</i>	<i>Summer Break</i>
<i>August 27, 2008</i>	<i>Board Meeting (tentative)</i>

B. Recording Secretary – Dina Ahrens

The minutes from the January Board Meeting will be e-mailed to Board Members for review and acceptance. A request was made for a sympathy card to be sent to Fern Barlow. Suggestion made to include membership letter with the Christmas card. Need Christmas card List.

C. Membership Secretary – Rose Servantes

Aileen mentioned all organizations are losing members due to employers not paying for memberships. She suggested educating your employers on Occupational Health issues and needs. To also invite Case Managers to meetings due to CEU's being offered.

Rose reported:	2008	2007
Active members	45	54
Corporate/Business	7	12
Retired	4	5
Student	0	1
Affiliates	2	2
Honorary	5	4
Lapsed Members	15	13
Transfers in	3	0
Transfers out	1	0

D. Treasurer/Finance – Lady Ellen Clark

Lady Ellen reported SATAOHN financial assets have remained stable throughout the 2008 period. Account balance as of 8/15/08 was **\$15,201.46.**

The \$10,000 CD has earned \$659.40 since 2/07 and a total of \$146.33 in 2008. The CD has renewed until 2009. She reported that even with a decrease in interest, was still wise to maintain in the CD form versus a business checking account. The 2008 accounts show a profit of \$674.76 after expenses paid.

SATAOHN received an educational grant of \$100 donation from Edwards Medical Supply. She reports that the Membership letter will be revised for '09.

A motion was made by Rose Garcia and seconded by Kate Ramos to have the Christmas Social at Aldino's Restaurant. The members and a guest will be paid for by the Chapter.

A motion was made by Kate Ramos and seconded by Rose Garcia to change the Community Project from Blue Santa to the Corazon Ministries Project. This is an organization that aids the homeless.

Gloria mentioned to invite the Retired Nurses to the Christmas Social.

A "Save the Date" card to be sent for the Christmas Social and will include information on the new community project.

E. President – Aileen Matos-Navarro

She reported receiving the resignation from Patricia Zachary for Election Advisor. Gloria to fill the position. Reports that she and Gloria are still working on the Bylaws. The attorney, Robert Negley has made suggestions but has not found any issues regarding legality. They will be adding Past President to the agenda. The changes will be submitted to AAOHN and then to the membership for approval.

F. Past President – Gloria Jaurequi

Gloria mentioned that Aileen to run again for 2 more years. She reported that an election advisor and more members needed to become interested in running for Board positions.

She challenged the Board to ask new members to consider participating in committees and running for Board positions.

F. Communications/Publicity – Sharon Fielder

Current e-mail list includes: 51 members, 91 guests, 7 Corporate Members and 3 retired members. She continues to send out notices as requested by the President and Vice President on

all meeting notices and available jobs. Aileen reports that we owe our members to keep them informed of available jobs to continue to build membership.

G. Professional Affairs – Bridget Jourdan

Reports that there are no nominations for 2008, following the sweep in 2007 with Lupe Dominguez winning the OMI Achievement Award and lady Ellen Clark winning the Medique Leadership Award.

She requests working on working on achieving the Chapter Merit award in 2010 by making 2009 an active year. This award recognizes an outstanding Local Chapter Organization within the State of Texas for accomplishments, activities, and goals reached during the previous year.

H. Public Affairs – Maria “Elba” Garcia

Elba gave a brief overview of the Corazon Ministries. This non-profit organization serves “the least among us” by providing food, clothing, health care, vision clinic, substance abuse counseling and spiritual support. Location is at Travis Park United Methodist Church.

I. Unfinished Business

Gloria and Aileen to have the Bylaws completed by the end of the year and submit to AAOHN.

J. New Business

Looking at having the 2009 seminar in mid September. Need a chairman and need to ask members if they are interested in having a seminar.

Gloria to gather information on Elections

Discuss viability of the organization moving forward

Need new members!

Gloria’s wedding October 18, 2008!

K. Adjournment

A motion was made by Lady Ellen 7:20pm for the meeting to be adjourned. It was seconded by Kate Ramos, and the motion carried.

Respectfully submitted,

Dina Ahrens, Recording Secretary