



**San Antonio Texas Association of Occupational Health Nurses
Board of Director's Meeting January 17, 2008**

The SATOHN 2008 Board meeting was called to order at 6:05 p.m. by President, Aileen Matos-Navarro. Board Members present were:

Gloria Jauregui	Kate Ramos	Sharon Fielder
Dina Ahrens	Elba Garcia	
Lady Ellen Clark	Aileen Matos-Navarro	
Rose Servantes	Bridget Jourdan	

Minutes from previous meeting accepted. Lady Ellen made the motion and Kate Ramos followed with a second to the motion. Aileen introduced Elba Garcia for the new Board position of Director of Public Affairs.

A. Vice President/Education – Kate Ramos

Kate requested for any other ideas, speakers that the Board was interested in having. She asked the Board to seek out in their companies for speakers that would encourage old and new members to attend.

Meeting Schedule:

<i>January 24, 2008</i>	<i>Dr. Meffert/Tx Med Clinic /Psoriasis</i>
<i>February 28, 2008</i>	<i>Ric Evans/Medical Ctr/Worksteps</i>
<i>March 29,, 2008</i>	<i>Dr.Melissa Wilson/Diabetes/CC Tx</i>
<i>April 24,, 2008</i>	<i>Disease Magmt Model/ need location</i>
<i>May 22,, 2008</i>	<i>Dr. Luis Rodriguez/Chemotherapy</i>
<i>June and July</i>	<i>Summer Break</i>
<i>August, 2008</i>	<i>Board Meeting</i>
<i>September, 2008</i>	<i>Lady Ellen/Annual Medical update</i>
<i>October 23, 2008</i>	<i>pending/ Concentra</i>
<i>November, 2008</i>	<i>TSAOHN Fall Conference/Houston</i>
<i>December, 2008</i>	<i>Christmas /Holiday Social</i>

B. Recording Secretary – Dina Ahrens

The minutes from the August Board Meeting was e-mailed to Board Members for review and acceptance. Christmas cards were mailed out to vendors, and as requested, included were the Corporate Membership letter. Suggestion made to conduct a meeting in Corpus Christi in the Spring. In the early planning stages. Topic will be Diabetes and the speaker to be Dr. Melissa Wilson a Corpus Christi Endocrinologist recently appointed to the Tx Diabetes Council by Governor Rick Perry. Board Roster updated and was distributed to the Board Members present.

C. Membership Secretary – Rose Servantes

Aileen mentioned all organizations are losing members due to employers not paying for memberships. She suggested educating your employers on Occupational Health issues and needs. To also invite Case Managers to meetings due to CEU's being offered.

Rose reported:	2008	2007	
Active members	26	54	
Corporate/Business	2	9	
Retired	3	5	
Student	1	1	
Affiliates	2	2	
Honorary		4	
Pending Members	30		13
Transfers in		0	
Transfers out		0	

D. Treasurer/Finance – Lady Ellen Clark

Lady Ellen reported SATAOHN financial assets have remained stable throughout the 2008 period. Account balance as of 01-01-07 was \$14,982.79.

Bank account moved from Bank of America to Citibank per Board approval on 2-17-07. \$10,000 of funds placed into a CD to promote a higher rate of return on money for the Association.

On 12-31-07, the Bank account balance was \$3,938.63 and the CD was \$10,463.47 showing a net worth of \$14,402.10 showing a net difference of (-\$580.69).

SATAOHN supported all Board Members to attend the TX Conf. of Women held October 07 in Austin Texas at a cost of \$1000. This was less than sending one person to the AAOHN Conference of Leaders.

SATAOHN co- sponsored a one day seminar with Health Wise Network Charity on 9-22-07 at the Hyatt Hill Country Resort. All revenue received paid for the seminar. Great reviews received.

The Holiday party held at Aldino's on 12-1-07 was paid for by the SATAOHN; 30 members at a cost of \$999.29

SATAOHN sponsored all educational offerings, light meals, and door prizes through donations of Association funding to encourage member and guest participation at all events at no cost to members.

In 2007, SATAOHN received 3 donations from outside vendors: \$150 from Edwards Medical, \$150 from Ear Institute of Texas and \$800 from Pfizer Pharmaceuticals.

Corporate members for 07: Injury Management Inc., Health By Design, C.H. Guenther & Son Inc., SYSCO Food Services San Antonio, Spectrum Fitness Clubs, Alamo City Medical, Health Wise Network Charity, Kaiser Medical Management LLC., Beardsley Case Management Services, Texas Med Clinic, Mission City Container, and Gonzaba Medical Group.

SATAOHN Financial Committee met and agreed the SATAOHN 2007 Financial Records were in order. The committee reviewed and approved the final 2007 Budget Report. The committee reviewed and approved the SATAOHN 2008 Annual Budget.

E. President -Aileen Matos-Navarro

Aileen thanked the Board members for all the support they have given the organization. She stated that it's been difficult to maintain members and for new members due to Companies not paying for dues and educational seminars.

She reported that the SATAOHN Board of Directors bestowed Honorary Memberships to the following members; Jana Nava, RN, Mary Helen Ball, RN, and Jo Anne Dispanet, RN effective 2007. TSAOHN followed suit and these members were given Honorary Membership to the State Chapter as well.

She reported the one day seminar held at the Hyatt Hill Country Resort went very well and the speakers were outstanding. 6.5 CEU's were provided.

In total SATAOHN made available to its members 12.5 CEU's in 2007.

She thanked Kate Ramos for the outstanding job she's done with the 2007 events.

The bylaws were reviewed by attorney Robert Negley. He made some cosmetic changes but he found no issues with the legality of the proposed changes within the State of Texas Corporate requirements. The changes still need to be submitted to TSAOHN and once approved will be voted upon by membership.

She reported that Lady Ellen Clark and Lupe Dominquez were re-nominated for the TSAOHN Leadership and Achievement Awards and won!

F. Past President – Gloria Jaurequi.

She challenged the Board to ask new members to consider participating in committees and running for Board positions.

G. Communications/Publicity – Sharon Fielder

Current e-mail list includes: 56 members, 81 guests, 10 (2008; so far have 3) Corporate Members and 3 retired members. She continues to send out notices as requested by the President and Vice President on all meeting notices and available jobs. Aileen reports that we owe our members to keep them informed of available jobs to continue to build membership.

H. Professional Affairs – Bridget Jourdan

Reports that the 2 San Antonio Chapter Members, Lady Ellen and Lupe nominated for the awards will be mentioned at the Fall Conference. Bridget requesting if any member has a candidate that you want nominated for the Chapter Merit Reward to get with her.

I. New Business

Lady Ellen motioned and Rose made a second to the motion of approving Elba Garcia as the new Director of Public Affairs. Approved.

J. Announcements

Lady Ellen announced she's working with Norvantis on providing a group code and discount to purchase the flu vaccine for this year.

Fall Conference in need of speakers. Bridget suggested in sending out a survey of needs to the members. Gloria recommended that if we have non work related topics or matters to share that may be of interest to members, for example the Healing Service mass held at St. Mary's University Chapel.

K. Adjournment

A motion was made by Sharon at 7:07pm for the meeting to be adjourned. It was seconded by Kate Ramos, and the motion carried.

Respectfully submitted,

Dina Ahrens, Recording Secretary