



San Antonio Texas Association of Occupational Health Nurses Board of Directors Meeting August 22, 2007

The summer 2007 board meeting was called to order at 6:10pm by President, Aileen Matos-Navarro. The January 2007 Board Meeting Minutes were reviewed. Lady Ellen Clark made a motion to approve the minutes and it was second by Kate Ramos. Motion passed.

Members present:

Gloria Jauregui

Aileen Matos-Navarro

Dina Ahrens

Lady Ellen Clark

Rose Cervantes

Kate Ramos

Patricia Zachary

Bridget Jourdan

I. Officers Reports

A. Vice President

Kate Michael- Ramos

Aileen advised membership of Continued Education planned for the remainder of the 2007 year:

September Annual Medical Update 2007

October ABC'S of Wellness

November Holiday Gathering

December Off

Dr. Adams

TBD

She asked for other suggestions, vendors, and speakers for future meeting topics. Bridget recommended Dr. Lance Jackson. Other interests mentioned were to plan a spring seminar in Corpus.

Holiday Gathering discussion: Nov. 2007/ Saturday Luncheon

Lady Ellen recommended: Aldo's Guenther House, and Paesano's. Lady Ellen to get back to the group regarding dates and rates.

B. Recording Secretary

Dina Ahrens

The SATAOHN Board roster was presented for review with corrections obtained from members present. An updated Board roster will be e-mailed to committee members.

Fern Mallory resigned and Patricia Zachary has agreed to step in her place. Patricia works with Comprehensive Health Services. Patricia welcomed to the Board.

C. Membership Secretary**Rose Servantes**

Year to date, there are 62 Active, 4 Honorary members, 9 Corporate, and 9 Retired. Three new members were mentioned that Rose was unaware about. The information had gotten to Aileen but not Rose. Gloria recommended Rose to get with Sue Fowler about sending her new member information.

D. Treasurer/Finance**Lady Ellen Clark**

Lady Ellen provided the financial report for activity since last Board meeting. She mentioned the financial assets have remained stable during 2007. She renewed the CD for 6 more months due to how well it did. She continues her work as Co-Chair on the SATAOHN Fall Conference. Requested help in marketing the event. Lady Ellen requested a Finance committee to join her and review the books. Rose, Kate, and Bridget stepped up to the plate. Meeting date TBD.

E. President**Aileen Matos-Navarro**

Work continues on the bylaws. Have been reviewed by a local attorney at a discounted rate (\$761.00) to correct and insert the correct legal verbage.

Aileen requested a committee to help finalize the bylaws and to forward on to AAOHN. Aileen encouraged the board to forward the Fall Seminar pamphlets to all colleagues. Needing more people to sign up.

Final arrangements are being made for the SATAOHN Board to attend the Women's Conference in Austin scheduled for October 4, 2007.

Aileen attended the Summer TSAOHN Board Meeting. Discussions on future State Conferences took place. . Bridget brought up the cruise issue. Her company almost denied her going due to the "cruise" venue. Others mentioned that it was difficult to get their companies to sponsor this trip. Kate will mention at the next State meeting since Aileen will not be there.

F. Communications**Sharon Fielder**

No report submitted

I. Bylaws/Policy and Procedures**Pat Clewell**

No report submitted

J. Awards**Bridget Jourdan**

She reported that the SATAOHN has nominated 2 candidates for the following awards: TSAOHN Achievement Award- Lupe Dominquez and TSAOHN Leadership Award- Lady Ellen Clark.

The nominations/applications will be sent to TSAOHN.

K. Unfinished Business

Aileen and Gloria worked on archives and other items in the President's cabinet. Kate suggested getting with Elaine from State on ideas.

I. New Business:

Aileen stated the policy's and procedure manuals need to be redone and simplified.

Lady Ellen suggested piggy-backing with the fall Conference group again. She felt they would be interested in supporting another conference with us. Gloria also mentioned that fall conferences are hard to sell due to many other organizations hold the seminars in the fall.

J. Adjournment

Kate made a motion that meeting be adjourned. It was seconded by Lady Ellen. Motion passed. Meeting adjourned at 8:05pm.

Respectfully submitted,

Dina M. Ahrens, Recording Secretary